

BABA IS COMMITTED TO THE COMMUNITY. EVERY DAY.

This year represents new and greater examples of how BABA is working hard to improve communities throughout metro Atlanta and North Georgia.

BABA Charities is a federally tax-exempt 501(c)3 organization. Donations are tax deductible. Tax ID: 58-1517587

CBTC

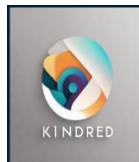
CAPACITY BUILDING & TECHNOLOGY CORPORATION

"Our mission is to support in the development and compliance of small and emerging businesses."

- o Small Business Consulting, Facilitation & Compliance
- o Small Business Development & Program Development
- o Small Business Research, Analysis & Strategic Planning
- o Small Business Management & Quality Assurance
- o Small Business Incubation Systems & Services

"Empowering Small Businesses"

BUSINESS CONSORTIUM & ANCHORS



CAPACITY BUILDING & TECHNOLOGY CENTERS

- PROMOTING ENTREPRENEURIALISM
- INCREASING THE RATE OF SMALL BUSINESS SUCCESS

"HELPING ENTREPRENEURS HELP THEMSELVES"

Proposed HQ & Office Facilities

550 Pharr Road, Suite 300 | Atlanta, Georgia 30305

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BABA CHARITIES

Today, **BABA (Bankhead Atlanta Boxing Academy)** is positioning itself to have a broader reach both regionally and demographically. Since 2020, BABA's mission has evolved and broadened to address the needs of entire communities it serves and not merely youth, although youth remain one of its primary targets. This includes broadening activities to include more rural counties in north Georgia while still maintaining its presence as a service provider in neighborhoods in and around Atlanta.

In order to enable it to meet the needs of underserved and under resourced communities, BABA (Bankhead Atlanta Boxing Academy), Incorporated is launching a year-long capital campaign to help fund its initiatives.

These initiatives are planned to:

- Feed, clothe, and provide academic support to young people including teaching and promoting financial and civic literacy
- Provide food, clothing and assistance to persons of any age at risk of homelessness and/or food insecurity
- Provide programs that offer academic opportunities to gifted and talented young people in at-risk communities
- Promote positive relationships between youth and law enforcement personnel that serve at-risk communities through athletics and mentorship activities.

Through tax deductible contributions from individuals, businesses, and organizations, BABA will add to the number of individuals and families that have had their food, housing, and personal well-being made better through its programs.



Since 2019, the **Executive Director of BABA is D. Michelle Mitchell**. For nearly twenty years Ms. Mitchell has been a community leader that has been involved in numerous charitable social programs. This includes programs that have tackled some of the major issues of our times – youth violence, homelessness, food insecurity, and HIV/AIDS. As an entrepreneur she has had success with multiple ventures that she started. She is particularly accomplished in the field of entertainment management whereby she has guided several artists to commercial and financial success. She has brought a bold vision to BABA that seeks to dramatically increase the number of service recipients by strategic partnering, active fundraising, and adding new programs of assistance in communities in North Georgia that BABA targets.



BABA SETS THE STAGE

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Set The Stage is a business Co-Op initiative that will provide, promote and support Atlanta's vibrant film arts, audio engineering, dance, and music industry with a special focus in entertainment business and law.

Set The Stage is designed to provide workshops and programs that give participants a practical, real-world entertainment business awareness. Participants will get training in the core fundamentals of business like marketing, advertising, finance, and accounting. They will also get the specific inside knowledge they'll need to make it in the complex and unique entertainment media industry as our instructors and industry partners cover topics like intellectual property, artist and product management, publishing, and distribution.

Business Workshops

- Business Accounting
- Business Ethics
- Business Law
- Business Management

Music Career Workshops

- A&R Representative
- Studio Manager
- Mastering Engineer
- Music Producer

Film Career Workshops

- 1st Assistant Director
- Cinematographer
- Lighting Director
- Production Coordinator

Outreach Programs

- Storyboard Animation
- Audio/Video Engineer
- Cinematographer
- Photography
- Stage Production

Artist Development

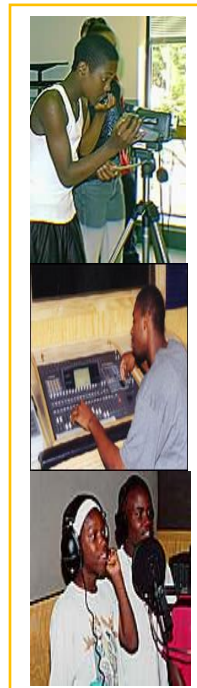
- Vocal Training
- Speech
- Etiquette
- Diet & Exercise
- Financial Management & Literacy

Under **BABA'S Artist Development Program**, we have collaborated with industry professionals to bring the finest multi-leveled artist management and enhancement services ever devised. This One-Stop-Shop service intends to redefine artist success.

LAUNCHING THE ARTIST

A timeline for Implementation:

- **Phase 1**
Establish the Artist as a business
- **Phase 2**
Develop Management Team
- **Phase 3**
Develop Production Staff
- **Phase 4**
Artist Development
- **Phase 5**
Develop Promotional Package (Website, Social Media, YouTube).
- **Phase 6**
Launch the Artist



Earning a Living in the Music & Film Business Independent Artist

- Corporate Events
- Conventions
- Community Service
- Public Events
- Private Events
- Political Events
- Churches
- Recording Contracts
- Music Catalogs
- Booking Agencies
- Learning Institution
- Radio & TV Commercials
- Social Media
- Skits
- Etc.

This “behind the scenes” system provides a one-stop-shop that combines education, skills and experience with methods, strategies and ideas creating a finished product that will achieve professional empowerment and greater career opportunities with longevity.

Capacity Building & Technology Corporation (CBTC) is a not-for-profit community development organization incorporated to provide programs, offer services and engage in other activities that promote and support community development. CBTC primary geographic goal is to serve the Atlanta, Lithonia/Stonecrest and New Orleans East neighborhoods and communities. Our focus is activities, programs, and outputs—such as community investment, job creation, financial coaching, small business support, even neighborhood revitalization that involves serving small businesses, lower-income residents and struggling neighborhoods. We are also involved in a variety of activities including economic development, education, community organizing and real estate development, that's often associated with affordable housing development.

Activities:

Real Estate Development and/or Management

- Affordable housing
- Economic Development
- Business Development
- Small business networking & resources
- Small business technical assistance
- Small business incubation (i.e. provision of space at low or no cost to start-up businesses)

Education

- Early childhood education
- Computer access and training
- Workforce Development Systems and Training

Nonprofit Incubation

- Fundraising for local causes as a corporate donor, public charity, or foundation
- Financing Housing cooperatives or other cooperatives
- Fiscal sponsorship of community-based associations

Youth and Leadership Development

Advocacy

- Sustainable development advocacy
- Locally owned business advocacy
- Environmental justice and brownfields redevelopment

Community Planning

- Master planning for retail and community development

Community Organizing

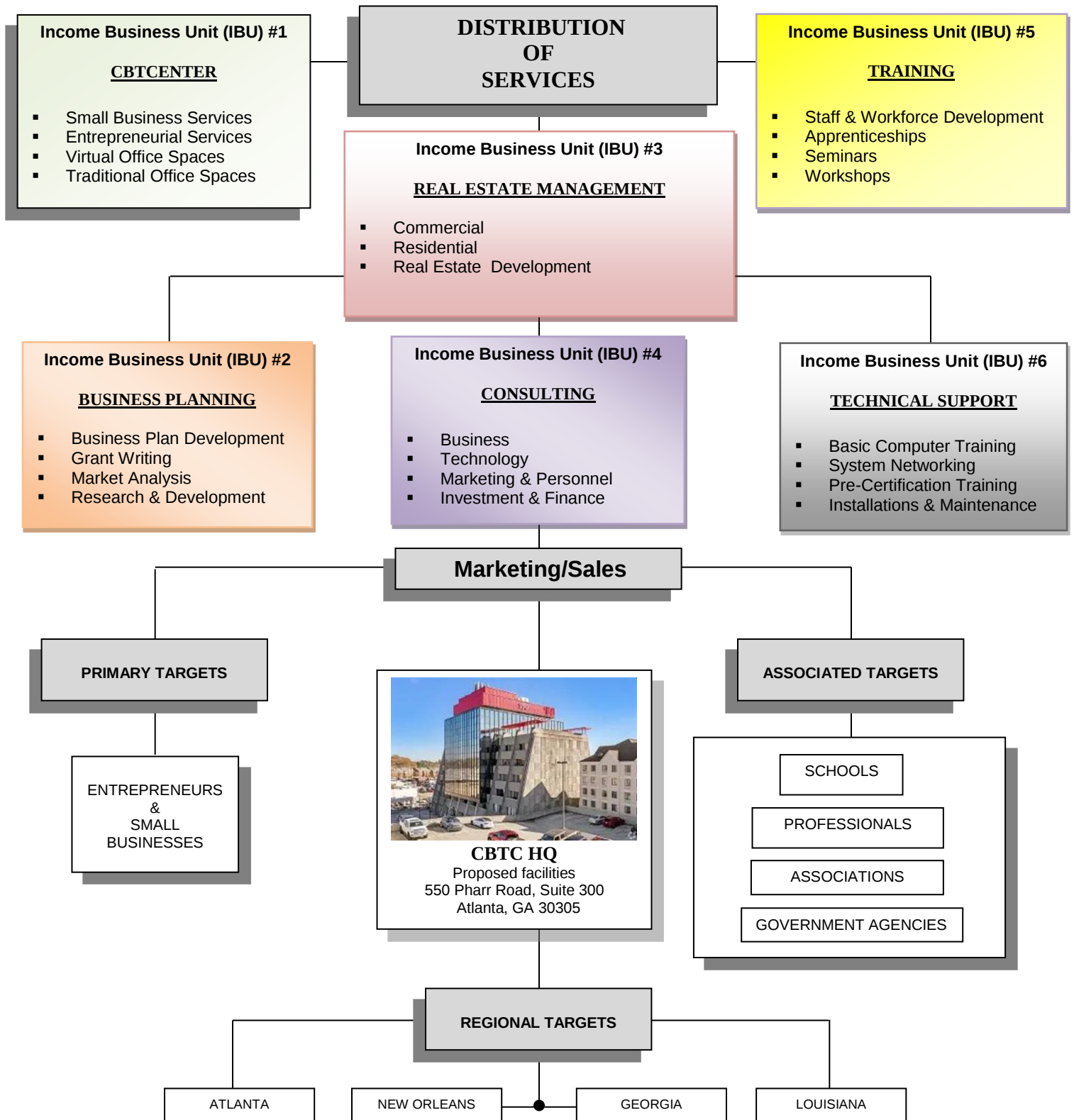
- Lessening neighborhood tensions
- Facilitating community and stakeholder participation in local programs and activities
- Facilitating community access to targeted grants

CAPACITY BUILDING & TECHNOLOGY CORPORATION (CBTC)

(In partnership with)

NOLATOWN, INC.

MARKET APPROACH (SERVICES & PRODUCTS)



“WORKING TOGETHER WORKS”

COMMUNITY, BUSINESS & PROGRAM DEVELOPMENT

BUSINESS DEVELOPMENT

Our structured process to business development is designed to provide all parties involved with a standardized set of activities, milestones, templates and expectations for required activities. This process objective is to provide a systematic and feasibility evaluation of a project.

Our approach is to take each project through a specific phase of evaluation and analysis that is performed by a corresponding team. The tasks that will be performed in relation to industry compliance and the requested deliverables.

PROJECT MANAGEMENT

- Oversee client projects & as point of contact for clients
- Coordinate resources and deadlines
- Juggle deadlines & deliverables to expectations
- Communicate with clients via email, phone and project management software
- Building monthly reports for inbound marketing clients
- We deliver client appropriate solutions to problems / opportunities that are accurately defined
- We use consultative processes which involve client staff to maintain sense of ownership in the outcomes
- We offer cost-effective, high value added services

TECHNOLOGY & SYSTEMS INTEGRATION

- Blockchain Technology - The blockchain is an incorruptible digital ledger of economic transactions that can be programmed to record not just financial transactions but virtually everything of value.
- In-Demand Certifications Awareness
- Infrastructure & Call-Center Development

A.I. TECHNOLOGY INTEGRATION

- Artificial Intelligence (A.I.)
- Algorithms Basics
- Python Programming Language
- PyTorch Machine Learning Programs
- A.I. Business Strategy & Implementation
- A.I. Project Management
- A.I. Prompt Engineering
- A.I. Powered Design Tools
- Robotics & Cybernetics
- Electric Vehicle (EV) Technology
- Trucking Development Programs

Business & Workforce Development empowers businesses by:

PROJECT ANALYSIS & REVIEW

Deliverable(s)	Scope	Duration/Milestone	Criteria
Internal Briefing	Interval status reporting	20-25 hours	Level of Effort completed
Interim Reports	Draft document reports		
Final Report	Complete Assessment		
Industry Analysis	Industry analysis & evaluation		
Internal Briefing	Interval status reporting	12-15 hours	Level of Effort completed
Interim Reports	Draft document reports		
Final Report	Complete Assessment		
Business Plan Analysis	Business proposal review, analysis & evaluation		

Each team will be responsible for specific tasks and a level of effort (LOE) that will be reported as such:

LOE (Level of Effort)

- Verifies that request are achievable
- Establishes Targeted Start Date
- Establishes Targeted End Date
- Provides Status Report

- ☑ On-going consulting help for the duration of the business.
- ☑ Cutting-edge and contemporary business solutions.
- ☑ Resources that can address any aspect of a business' operations.
- ☑ Access to resources necessary to grow a business.
- ☑ Honest and forthright advice

Collaborations & Business Development Opportunities: Minority Business Development Agency (MBDA) Programs

MBDA has established key priorities designed to overcome the unique challenges faced by minority business enterprises (MBEs). MBDA is now initiating new approaches annually to serve MBEs that compliment Presidential priorities and U.S. Department of Commerce goals.

The MBDA Grant Application in 5 Easy Steps

1. Need to create a Grants.gov account.
2. **Understand the Grant Announcement.** Visit the specific grant page on MBDA.gov to learn more about the program and find frequently asked questions. Then, locate and download the grant application package from Grants.gov. Please review the YouTube video: [Making a Reasonable, Allocable, and Allowable Budget for a Federal Grant](#)
3. **Attending a pre-application teleconference to learn more about the grant and requirements.** All pre-application teleconference presentations are also available on the specific grant webpage at mbda.gov for future reference. Please review the YouTube video: [Grants Process Overview](#)
- Understand the evaluation process.** Thoroughly read the announcement, paying special attention to key sections of the announcement. Check your eligibility in Section C, find the deadline and requirements i
4. **Register your business to apply for a MBDA grant.** To register your business to obtain a [Unique Entity ID number](#) so that your application can be tracked. [Next register with SAM](#). To do this, you will need the authorizing official for your organization, and an Employer Identification Number. These two numbers are
5. in Section D, and learn about the selection process in Section E. When complete draft your application and make sure that you address all requirements outlined in the announcement. Please review the YouTube video: [Ingredients for a Great Budget](#)

DUKE MEDIA ENTERTAINMENT & DUKE MEDIA FOUNDATION



Bill Duke is an Actor, Writer, Director and Producer in Hollywood with more than 40 years of experience on screen and behind the camera.

Throughout the course of his career, he has been recognized by prestigious leaders and institutions for his work in television and film. He was appointed to the National Endowment of Humanities by President Bill Clinton and the Board of the California State and Film Commission by Former Governor Arnold Schwarzenegger. He has also served on the Board of Trustees at the American Film Institute and as the Time Warner Endowed Chair in the Department of Radio, Television, and Film at Howard University. He was also recognized by his peers with a Lifetime Achievement Tribute from the Directors Guild of America's African- American Steering Committee in 2010.

In addition to working on creative projects in Hollywood, he created Duke Media Entertainment to bring quality "Edutainment" to audiences around the globe. He has coined the word to symbolize entertainment that also includes an educational element for its audiences. Formerly Yagya Productions, Duke Media has successfully produced critically acclaimed film and television content for more than 30 years.

Additionally, Duke Media is in process of expanding its brand through the development of new media technologies, i.e. cellphone apps, games, and virtual world experiences. Since the early 70s, Bill Duke along with industry veterans Michael Shultz and Gordon Parks, have long paved the way for the furtherance of African American actors, writers, directors, and producers in the entertainment and technology industries.

Giving back has been a large part of Bill's Hollywood legacy. He runs the **Duke Media Foundation**, which for the last ten years has prepared youth for the future by exposing them to specific new media and financial literacy tools. This will enable them to compete, survive, and thrive. The economy is experiencing a paradigm shift far beyond film and TV to media. Film and TV are still important parts of the entertainment landscape, however new media content has shifted. Bill encourages students to explore and master new technology as it emerges and evolves.

The **Youth Media Camp** is the inaugural project of the Duke Media Foundation. The camp is a training and educational program that teaches youth the trade and craft of media production which includes film and video production, screenwriting, producing, directing, editing, and the introduction to new social media platforms. In addition, the foundation teaches financial literacy, the distinction between the spending of a dollar and the use of a dollar.



JV & BUSINESS SPOTLIGHTS



Established in 2002, is built on the principle that strong partnerships are the foundation of measurable and lasting success.

We believe that building a better future starts with fostering a mindset of growth and innovation. Through strategic consulting and collaboration with social ventures and non-profit organizations, we help refine and articulate their visions, strengthen their supporter base, enhance operational capacity, and achieve their most ambitious growth objectives.

Our consulting services provide tailored solutions in organizational development, fundraising strategies, and sustainable growth planning. We also assist organizations in securing funding for impactful projects by identifying grant opportunities, forging partnerships with investors and donors, and developing compelling proposals that drive financial support and long-term success.



Workshops That Build Futures

Second Light connects hands-on trades, creative expression, and real-world skills to those ready for a new path.

Our workshops are built for those who want to do more than survive—they want to create, build, and lead. Whether it's behind a canvas or a tool belt, Second Light offers access to skills that translate into income, independence, and purpose.

Led by professionals, artists, and tradespeople who understand the streets and the struggle, our workshops are about more than just teaching. They're about reaching.



Visual Arts

Painting, sketching, and mixed media for healing, self-expression, and exhibition.



Barbering

Hands-on grooming skills and professional training rooted in legacy and self-respect.



Culinary Arts

Chefs and food entrepreneurs teach kitchen skills, meal prep, and catering basics.



Carpentry

Learn framing, finishing, and functional skills from certified builders and mentors.



Electrical Training

Basic wiring, safety, and entry-level instruction for those ready to enter the trade.



Spoken Word & Storytelling

Use your voice to reclaim your story. These sessions blend performance with purpose.



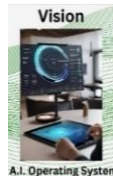
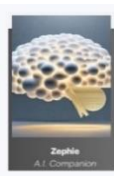
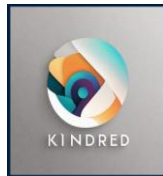
Omega Paving as a General Contractor and provides technical and construction services in the areas of: underground utilities, applications for road building, resurfacing, streets and highway building, curb & gutters, sidewalks, driveways, bridge culverts; support for bio-enzyme solutions that are particularly beneficial when applied to environmental remediation and alternative soil stabilization,

paving methods for road construction/reconstruction that challenge municipal and county governments; Omega also provides consultations to Governments designed to enhance that Governments delivery of services to its constituents. Omega Paving has the distribution rights to a cutting edge paving enzyme Pave-ZYME (PZ 22-X) that allows Omega to distribute this unique cost-saving product in roughly 20 states of the U.S., the Caribbean, and many countries in Africa. To reduce the cost and time while increasing quality of roads, Omega Paving has teamed with a team of engineers and road construction experts to develop an alternative road building/design solution for roads in some of the most challenged or underdeveloped countries in the world. Omega has designed and perfected a way to transfer this innovative technology to these underdeveloped counties, as well as technology transfer and training for local contractors.



Yona Trading Group, Inc. (YTG), is a United States of America (USA) based company with representatives located in Tanzania and was established to build economic bridges between the USA and Africa. YTG, Inc. engages with African Governments and the Private Sector to transform the agricultural sector, industries, tourism and trade, as well as, to expand Africa supply chain to the USA. YTG, Inc. and its **Consortium**, comprised of scientists, researchers, educators,

and experts in agriculture and aquaculture technologies. Collectively, experts in finance, strategic planning, tourism, hospitality, marketing, media production, AI, energy, EV technology, manufacturing, as well as architects, engineers, real estate developers and builders who bring years of knowledge, experience and results to the table.



“Empowering Humanity Through Kindred OS”

“Envision a world

where machines can learn, adapt, and perform tasks. AI is transforming industries and reshaping the way we live and work. A.I. has already made significant impacts on our lives, and its influence will only continue to grow. However, we must also be mindful of the challenges it presents and it underscores the critical importance of AI for the Future of our Nation.

Ladies & Gentlemen, no worries....we check all the boxes!!

Introducing !!! Kindred OS!! and the OS stands for operating system - a tablet that operates without relying on an internet connection. That's right, No internet.

With this groundbreaking technology, Kindred is striving to make A.I. accessible to all. We believe that A.I. should be a right - for everyone, promoting ethical guideline's transparency, fairness, Privacy and responsible A.I. usage!” __Emanuel Campbell

INTRODUCTION: Embracing the Boundless Potential, Kindred OS stands at the forefront of the transformative landscape of A.I.; navigating both its potential and challenges. The A.I. operating system is not merely a tool but an enabler, fostering creativity, efficiency, and connectivity. With a mission to enhance the human condition, Kindred OS is poised to redefine the way we interact with technology.

About Kindred OS: Unveiling the Power of Zephie A.I., Kindred OS envisions a future where A.I. seamlessly integrates into daily life. The Zephie A.I. operating system powers a groundbreaking tablet designed to transcend traditional boundaries. This tablet serves as a conduit for education, generative imagery, videos, and diverse A.I.-focused applications, revolutionizing sectors such as mobility, logistics, healthcare, and communication.

Objective: Kindred OS plans to open the first manufacturing facility in Alabama to produce AI tablets, creating over 50 jobs and meeting pre-sales demand of over \$2B from an EV car manufacturer, a medical company, and government entities.

Key Points: (1) Strong market demand for AI tablets, evidenced by \$2B in pre-sales agreements. (2) Job creation and economic contribution to the local community. (3) Strategic partnerships with major clients ensure sustained demand for products.

Conclusion: Kindred OS proposal to establish a manufacturing facility that aligns with market demand, presents significant job creation opportunities, and promises strong returns on investment.

Small Business Exchange (SBE) is the ultimate business information hub for Small Businesses, Disadvantaged, Asian, Black, Hispanic Woman and Disabled Veteran-owned Businesses.

- Founded in 1984 by Gerald W. Johnson and Valerie Voorhies, SBE, has been working for over two decades to provide businesses with the most powerful tools available and accurate, up-to-date information about contract opportunities in the public and private marketplaces.
- Through the years, SBE has expanded services to include information on legislative, financial, purchasing and marketing resources, helping to create links between buyers and sellers.
- With a database of over **1.5 Millions diversity business**, the **Small Business Exchange Inc., database is the largest non-public database in the nation**, and offers targeted access to most effectively find the resources and firms you need.

SMALLBUSINESSATLANTA is a full-service marketing company that specializes in programs that target and support in the development and success of small and emerging business by providing a complete comprehensive Multi-Media Campaign that includes the following:

- Television & Radio
- Social Media (YouTube, Instagram, Facebook, etc.)
- Street Team Distribution
- Print Media & Event Marketing
- Weekly Email Blast (53,000 valid entrepreneurs/small business email contacts and addresses)



CBTC Multimedia & Production Content Creation Studios

“Promoting Atlanta Small Business via Reality Programming”

Possible Show Topics: “**SmallBusinessAtlanta**” is first-and-foremost, an information resource for small business owners and entrepreneurs looking for an edge on getting started.

The draw of “SmallBusinessAtlanta” (working title) will be its interesting locales and entrepreneurs, its exciting challenges based on Atlanta’s business culture and history, its strong competitive aspects, and the real-life drama created by the interplay of real business owners with a real passion to succeed.



Each show of “SmallBusinessAtlanta” will consist of a series of studio interviews that focuses on challenges and obstacles of entrepreneurship, and there will be three to four specific aspects of operating a business, in hopes to inspire and encourage others that they may endeavor to create their own way.

This show will consist of four different segments, all with great interest to small business owners, one of the largest demographic of viewers not targeted with a show format.

Each show will consist of either three or four specific segments that small businesses seated in the audience will be featured on air. At the end of each show, a scroll of business listings who signed on to the coordinating show website will be listed for the viewers to see and reference.

The show will require few outside resources, little equipment and very little time from the studio engineers and staff. We will be producing the show mostly on the state-of-the-art digital equipment – both cameras and computers – and we will shoot for only once per month, four shows per month, one show per week. This method will drastically reduce production costs.

VMPC COMPREHENSIVE CASE MANAGEMENT & SUPPORT STABILIZATION INITIATIVE FOR VETERANS

USA MILITARY COMMISSION

The military, in concert with a commission on homelessness, is taking decisive action toward its goal of ending homelessness among our Nation's Veterans. To achieve this goal, the government has developed a plan to end homelessness among Veterans and the initiative of eliminating Veteran homelessness is built upon: Treatment, Outreach, Education, Prevention, Affordable Housing, Support Services, Employment-Viable Income, Benefits and Community Partnerships.

SUPPORT FOR OUR VETERANS

The Veterans Metro-Plex Comprehensive Case Management, Residents & Support Stabilization Initiative was created in response to the overwhelming need in the community for supportive services for newly released and homeless veterans of the United States military. It is designed to assist them with achieving enhanced residential stability, increased skills, employment, and sustainable income for greater independence to overcome barriers to self-sufficiency.



Thousands of Veterans in America are homeless – in fact 1 in 5 homeless individuals in America are Veterans. Additionally, many displaced and at-risk Veterans live with lingering effects of post-traumatic stress disorder (PTSD), Substance Abuse and Mental Illness.

There are several factors that contribute to the growing homeless Veteran population including not being connected to their service disability benefits, extreme shortage of affordable housing and lack of support networks and access to necessary healthcare services.

- 1) Over two-thirds of Veterans experience a challenging time transitioning.
- 2) Veterans say “finding a job” is the greatest challenge in transitioning and transferring military skills to civilian environment are a major hurdle.
- 3) Most feel employers respect their military experience, but 3 out of 5 Veterans express concerns about a cultural barrier.
- 4) Two-thirds stated they are facing a health challenge because of their military service and are unsure of how to begin the process of seeking medical support.
- 5) Most Veterans feel they need more family support during transitioning such as family and social re-engagement, conflict resolution and anger management.
- 6) Not all Veterans receive support or training for transitioning to the civilian workforce.
- 7) Most Veterans are not service connected therefore they are not able to receive their healthcare or earned benefits.

V.M.P.C. long term goals are too logistically place a Veterans Metro-Plex Residents, Education, Entrepreneur Training Center in major cities, to leverage and maintain public-private-partnerships with Housing Authorities, Veterans Administration, Military, Corporations, and the Communities with-in cities of common interest and seek out collaborations where market segmentation is already established. “According to Architectural Firm, Goode Van Slyke- VMPCOs’ comprehensive model is scalable, duplicable, and minimal, and will yield profitable margins.”

THE VETERANS METRO-PLEX ENTREPRENEUR DEVELOPMENT CENTER

The Metro~Plex will be a state-of-the-art facility where Veterans can thrive and complete the entire Comprehensive Case-Management, Residents & Supportive Stabilization Initiative Programs. The Metro~Plex facility is infused with a business-like progressive atmosphere offering continuum educational certification, entrepreneur development programs, high tech inner-active classrooms, co-workspace, business services, office space, smart computer lab, coffee café, event center and concierge services for progressive entrepreneurs and a range of leisure activities.

Getting Down to Business- According to Labor Statistics, entrepreneurship has a nosedive among the most recent generation, with just 4.5% of post-9/11 veterans launching their own businesses. *"Fewer Veteran-owned companies' means fewer bosses who understand the struggle of reintegrating into civilian life and potentially fewer jobs offers for those returning from war,"* said National Employment Director Jeff Hall.

- **Anchord Entrepreneur Center:** Redefine the entrepreneur's experience and assist emerging and small businesses to expand and create an economic impact to the communities being served. Entrepreneur Development Services to include office space, consulting, co-workspace, conference room, virtual business address, seminars, and technical assistance to empower small businesses to recognize the economic advantages of owning a business, planning, collaborating, and networking to increase overall business success, and sustainability.
 - **Amenities:** Clients will have access to high-tech inner active computers and technology, Internet access, color laser printers, copy & fax services, shipping & receiving services, secretarial services, and access to conference rooms that are available for those times when clients need to conduct business meetings, conference calls and/or video conferencing.

WELCOME TO THE METRO~ PLEX



Business Development Center



Banquet Room: Stage- Seats 100

STRATEGIC BRAND MARKETING GOALS

Strategic Brand Marketing objective is to deliver key performance indicators to target job creation, employment placement, on the job training, affordable housing, entrepreneurial business services, social digital media, networking, customer service and community outreach.

Strategy I. Comprehensive Brand & Digital Media Awareness Campaign

Strategy II. Veterans Case Management, Residents & Support Stabilization Initiative

Strategy III. Focus on Profitability, Human Capital and Transitional Hospitality Service

LITHONIA/STONECREST CAPACITY BUILDING & TECHNOLOGY CENTER



NEW ORLEANS EAST CAPACITY BUILDING & TECHNOLOGY CENTER



Projected Revenues & Services	Price	Volume
Office Space	\$650-\$800/Month	2 Conference Rooms
Virtual Office	\$150-\$250/Month	2 Training Rooms
		10 Private Offices
		60 Virtual Office Slots
Business Planning & Consulting	\$100.00/hr	240hrs/month
Video Conference & Youtube Recording Studio Space	\$25.00/hr	60hrs/wk x 44
Technology Central	Percentage Based	TBD

Office Metropolitan

An incubator-type facility and service provided to small and home-based businesses.

"Our mission is to support in capacity building and compliance of small and emerging businesses."

- o Small Business Compliance & Capacity Building
- o Small Business Analysis & Strategic Planning
- o Small Business Consulting & Facilitation
- o Small Business Management & Quality Assurance

"Empowering Small Businesses"

Office Metropolitan offers a vital business address where mail and packages can be delivered and held for pick up. Even if a business expands or relocate they'll never have to change their business address. In addition to a client's vital office business address and message handling, they will have access to new computers with high speed Internet access, color

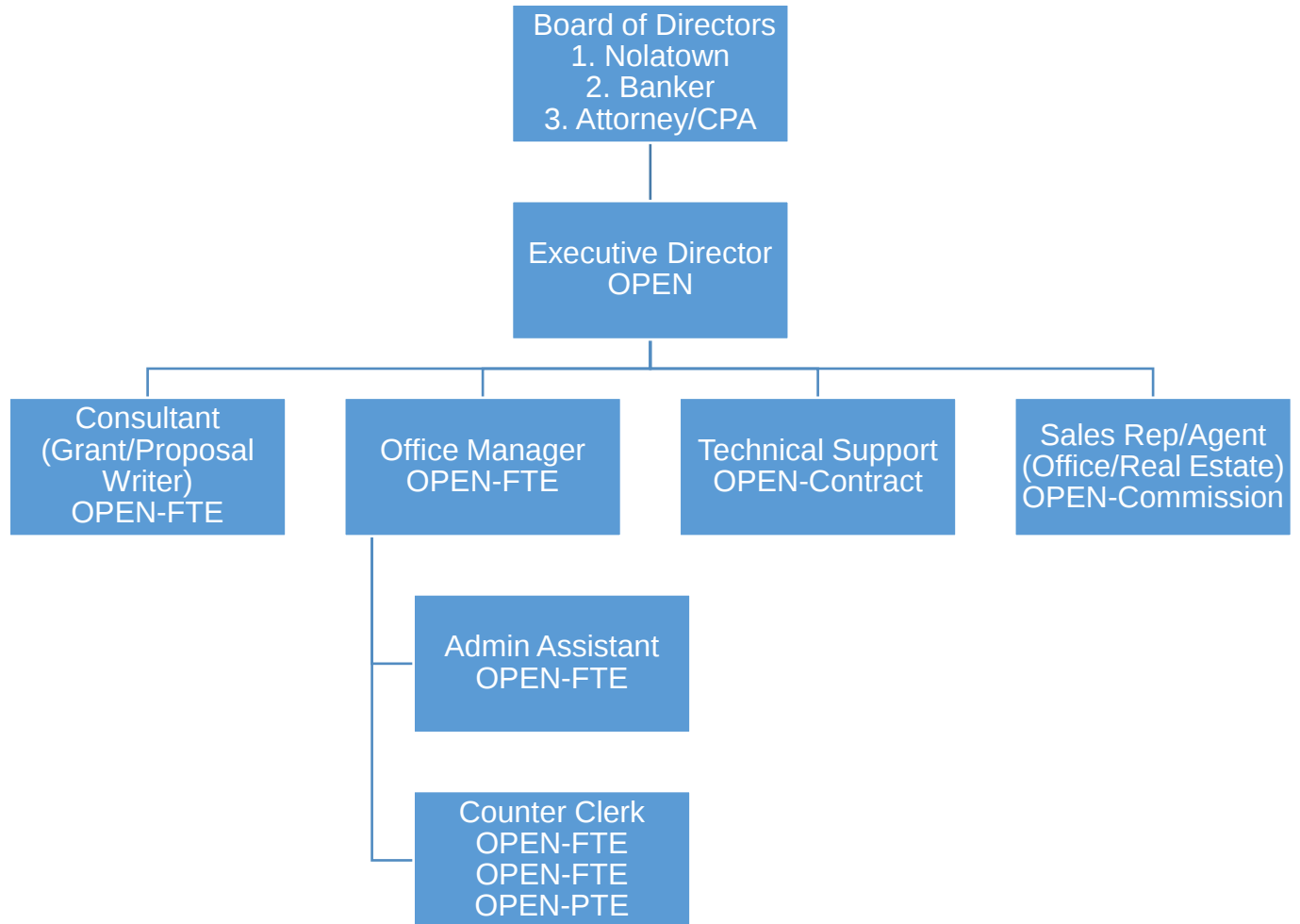
laser printers, color copy & fax services, access to a business library, digital satellite news service, live telephone answering, website with e-mail address, plus FedEx and UPS shipping & receiving services, secretarial services, monthly newsletters, business directory, regular business seminars, daily newspapers, periodicals and executive conference rooms that are available for those times when clients need to conduct business meetings, conference calls and/or video conferencing.

Mission Statement

Our mission is to support in the development and success of small and emerging business by providing comprehensive resources and assistance to entrepreneurs in their efforts to start-up, maintain and expand viable businesses that results in an economic impact to the communities being served. As well as, to promote Entrepreneurialship and identify all available funding sources in support of increasing entrepreneurs' and small businesses' success rate.

- Partnerships with, Chambers of Commerce, Small Business Administration (SBA), Community Banks, GA Dept of Labor, Local & Federal Government, Community Universities, etc..
- Employ from within community
- Promote youth programs, activities & employment
- Target Growth & Expand by City (New Orleans, Marietta, Birmingham, etc...)
- business directory
- Corporate Membership
- Identify federal, state and local funding sources
- Donations (501-C-3 tax credit)

Organization Chart



Virtual Office



Our Virtual Office package offers you the ability to establish a local corporate business presence without leaving your home. Virtual Office will provide you with a prestigious physical mailing address and local telephone number located in New Orleans East. You will gain the appearance of a local corporate presence while operating your home-based business. You can handle all your office information remotely.

Virtual Office is capable of answering all your calls with your company name, screening the call and either forwarding the call to your desired number or taking a message for you. In case you want to handle all the calls by yourself, you will be able to receive your own personal voicemail and number. Our unified messaging system will send your faxes and voicemails to you. All your physical mail can be picked up by you or will be forwarded to you through your desired courier.

Should you need a physical office at any time, Virtual Office provides our virtual office clients access to all the physical necessities required to keep pace with today's ever-changing business world, including access to all of our office facilities and our state-of-the-art office equipment nationwide. Just contact our reservation system allows you to schedule an office, meeting room or specialized office equipment between 9 AM and 5 PM, Monday through Friday. Other special arrangements or needs can be scheduled by appointment only. (Other fees and costs may apply.)

Communications

Our Virtual Office service is designed to allow clients to have full access to their virtual office communications anywhere and anytime. You can have a fast, flexible, high-tech virtual business in a matter of minutes. Virtual Office uses next-generation technology to put all your communications in one easy-to-use unified communication system

Virtual Office will notify you when faxes, voice messages and e-mail are received. Regardless of how you receive your messages, the immediate response can be from any location, with any phone. Whether you are in the office or out-of-town you are just a phone call away. You can conduct business at home, on the road, in the office or even at the golf course. With Virtual Office, keeping in touch with your customers has never been easier.

Mailing Address

Virtual Office can provide for you a mailing address at our business center with full mail collection and forwarding service. This will give you a prestigious address for your correspondence, letterhead and business cards. At your option, we will either hold the mail for your pick up, or forward it to you. Virtual Office customers can send and receive mail or register mail on a daily basis utilizing Fed Ex, UPS, Airborne, local courier, and regular mail services. All the forwarding mail can be delivered daily, weekly, biweekly or monthly through your desired courier. A Virtual Office is a great way to begin expansion from a home-based business. Since all of the Virtual Office locations have prestigious business centers, if you need a physical office, meeting room or training room, you will be able to hold your face-to-face meetings at the same address.

Answering Service

Virtual Office provides personalized phone answering service for our virtual office customers. We are not operating like a call center. Whether you are a one-man operation, small business or a remote office of a large corporation, we can give your home-based business or company a powerful image to help you to succeed and expand your business. Virtual Office provides a variety of Personalized Phone Answering or basic voicemail to meet your business needs. All incoming calls will be answered in a friendly and professional manner using the greeting you want.

Office on Demand

Since Virtual Office customers will receive free membership for our incubator services, when it comes time for those face-to-face meetings, they can schedule one of our offices, meeting rooms or boardrooms for an hour, a day, a week or even a month. You can schedule any of our rooms at any of our locations by phone or through our administrative center. You will enjoy the first class, professional environment of our offices. There is plenty of ample parking located at our business center. Virtual Office has everything you need to run a successful office. The center's office equipment, such as fax machines, copy machines, computers with high speed Internet access and printers are top quality. You have all the resources of a full-time office for just a fraction of the cost.

Mail only & packages drop-off starting at \$49.00 per month.

Mail and live answering starting at \$150.00 per month.

Personalized Mail, live answering and conference room time starting at \$200/month.

Private offices, personalized mail, live answering and conference room time starting at \$395 per month and grow your enterprise the smart way. Best of all, you can build a customized solution that's aligned with your business goals.

Your own Virtual Office includes:

- A professional business address for mail receipt and package delivery
- Personalized telephone reception services with a dedicated number & VM
- Book furnished private offices, conference and training rooms hourly or daily
- State of the art high tech building security
- Get a local telephone number consistent with your business address
- Access to computers, faxes, copiers, and high speed internet connection
- A business website
- Business e-mail address
- Access to a business library with daily newspapers and newsmagazines
- Satellite television news service
- Talented Administrative/Clerical Support Team
- Hourly access to office space
- Unlimited free well-lit parking area
- Exclusive invitation to free or low cost business seminars and meetings
- Monthly evening business networking receptions
- An informative monthly newsletter
- Discounted legal and accounting services
- Live cable/internet televised business showcase to promote member businesses

Office Space



Whether you are a start-up or an established business looking for office space and support, Office Metropolitan has the right solution for your business. With our executive services packages, we can customize a solution to suit your needs.

Our executive services include:

Office Suites Package:

Office Rental: Office Metropolitan offers a full array of private, beautifully furnished offices reasonably priced from \$500.00 to \$1,045.00 per month:

- * Exterior Suites
- * Courtyard Suites
- * Shared Suites
- * Interior Suites
- * Team Area with Workstations and Offices
- * Individual Workstations

All offices are based on availability with a six or twelve month lease term.

Customized Furniture Package: We offer a standard office suite package that includes a desk, executive chair, guest chair and a lateral file or credenza. You can also customize a package that could include additional pieces and upgraded furniture.

Lobby Listing (subject to availability)

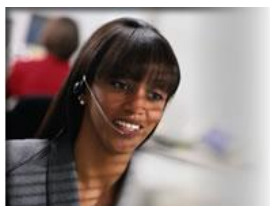
Personalized Call Answering: (Monday –Friday 8:30am-5:30pm)

- * Call Screening
- * Call Forwarding

Telecommunication Package:

We offer a standard telecommunication package that includes a voice line with a voice mail box, a data line, a phone set and high speed T-1 internet access as well as wireless access. You can customize your telecom package to include a dedicated fax line and static IP address.

Remote Receptionist



Our highly trained remote receptionist will answer and screen your calls with your custom business greeting during business hours. We can send these phone calls to your desk, cell, home or other locations.

Next, we dial your extension (or any other number you've left with us), and announce the call to you. After 5:30 pm Monday- Friday and on weekends, your calls will be answered by our sophisticated voice messaging system, ensuring coverage 24 hours a day, 7 days a week.

We can work with any phone system and number of employees, and will provide individualized support to each member of your company.

In addition to phone reception and support, our Remote Receptionist can assist with administrative support services. These might include phone-related tasks and other items such as document creation, copying, printing and faxing.

Administrative Support

- Scheduling
- Document Creation (MS Word and Excel)
- Copies: Color and black & white
- Printing
- Faxing
- Scanning
- Transcription
- Laminating
- Binding
- Making Reservations/Travel Accommodations
- Registering and/or Screening Customers
- Service Calls
- Collecting Survey Information or Other Data
- Shipping and Courier Services
- Clerical (filing, proofreading, etc.)
- Publication Design and Creation (Powerpoint or Publisher)
- Notary
- Tele-conferencing
- Filtered web-based emails

Administrative Services:

- Binding: \$3.00 per piece
- Clerical Work: \$25.00 an hour
- Document Creation (MS Word and Excel): \$30 an hour
- Publication Design and Creation (MS Powerpoint/Publisher): \$45 an hour
- Notary: \$4 per
- Transcription: \$30 per hour

Meeting Space

We can provide a professional conference room, training room, and private offices at an affordable rate. Our spaces are designed to suit your needs.



CONFERENCE ROOM:

Our conference room has the look and feel of an upscale board room and contains wireless internet access, and seating for ten individuals. While using our meeting space, you have access to: LCD projector, television and audio visual equipment.



TRAINING ROOM:

The training room comfortably seats 20 and includes the same features but contains a table that surrounds an open space for teaching in the center – ideal for dynamic presentations and audience engaged training. The room can be customized to suit your presentation/training needs.



PRIVATE OFFICES:

While you are renting one of our private offices you will enjoy a professional support team and state-of-the-art technologies. Our private offices can be rented hourly, daily or weekly.

Rates

Office Space:

Prices starting at \$445.00 per month

Virtual Office:

Packages starting at \$95.00 per month

Remote Receptionist:

Packages starting at \$255.00 per month

Meeting Space:

Conference room, training room and private offices are available on an hourly, daily and weekly basis. Please email us or call for pricing information.

Catering:

We also offer catering services for our clients, just inquire with our staff and they can cater a menu for your meeting requirements.

Office Metropolitan Location



Our virtual office programs offer innovative solutions for start-up and growing companies that need the professional image, support team and technology of a corporate office, without the expense. Whether you are a part-time entrepreneur or a start-up company launching a new idea, we offer flexible solutions that can be customized to suit the ever-changing needs of your business.

Unit Type	Rent	Leased Office Units	550 Pharr Road Atlanta, Ga 30305
VO	\$150	150	Suites 300 1-150
VO/Receptionist/Phone#	\$250	40	Suites 300 60-190
Commercial Office	\$500	10	Suites 300 A-J
Total		200	

550 Pharr Road Northeast, Suite 300, Atlanta, GA 30305



550 Pharr Road, Buckhead-Atlanta

"For the Entertainment Industry, Making it the Business Place to be"

Pricing	Size	Lease Term
\$19,798 monthly (\$27 psf)	8,799 sf	Flexible/ Direct

Proposed Leasing Terms

Proposed leasing plan in support of the project and allowable costs per the approved project budget. Based on tenant responsible for 22% of current leasing rate and the following in-kind lease contribution to be reevaluated after 12-months:

Tenant (Lessee)

- \$6 PSF x 8,799 SQF/12 = 4,400 monthly

(Lessor) Total value of in-kind lease taxable contribution =

- \$21 PSF x 8,799 SQF/12 = 15,398 monthly

Projected Budget

Center Setup	
Hardware	
Computer Server/Rack & accessories	\$10,000.00
Computer Workstations (100)	\$60,000.00
Printers	\$16,000.00
16 Port HUB	\$5,000.00
Data Cables	\$6,000.00
Other	\$10,000.00
ISP & Connection Cost	
Internet Access-DSL	\$10,000.00
Other	\$5,000.00
Software	
Microsoft Operating System	\$25,000.00
Virus Protection Software	\$5,000.00
Microsoft Office	\$15,000.00
Other	\$3,000.00
Installation	\$15,000.00
Total Center Set-up Cost	\$185,000.00

Personnel Cost (1-yr)	
Center Director	\$100,000.00
Administrative Support	\$65,000.00
Technical Support	\$85,000.00
Instructors	\$117,280.00
Others	\$10,000.00
Program Director (QA-Case Management)	\$75,000.00
Office Manager	\$55,000.00
Subtotal	\$507,280.00
Benefits	\$50,728.00
Total Annual Personnel Cost	\$558,008.00

Operating Cost (1 yr)	
Rent	\$52,800.00
Marketing	\$48,000.00
Utilities	\$14,400.00
Telephone	\$36,000.00
DSL/Internet	\$36,000.00
Insurance	\$21,600.00
Office Supplies	\$14,400.00
Maintenance & Repairs	\$18,000.00
Payroll	\$14,400.00
Postage	\$10,800.00
Security	\$28,800.00
Taxes	\$14,400.00
Travel	\$10,800.00
Total Annual Operating Cost	\$320,400.00

Center Set-Up	\$185,000.00
Operating & Personnel Cost	\$878,408.00

Total Project Cost (1st Year)	\$1,063,408.00
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PROJECTED CAPITAL STACK

